

F.No.1(2)/1/2015-RTI Cell  
Government of India  
National Archives of India  
Janpath, New Delhi-110001

Dated the 24 JUN 2015

**OFFICE ORDER**

In suppression of office order of even no. dated 14.05.2015; a revised arrangement of CPIOs at NAI, New Delhi & NAI RC, Jaipur, owing to Office Memorandum No. 9-1/ 2014-Estt.I dated 07.04.2015 & Officer Orders F.No. 9-1/2014-Estt-I dated 29.05.2015 and 03.06.2015, is as follows:

S. No.	Subject Matter/ Section/ Branch/ Assignment	Central Public Information Officer (Name & Designation)
1	Preservation, CRL, Conservation & Repair projects	Shri Ram Swaroop, ADA
2	Research & Reference, Records & Library, RFD & Critical Area Projects:- preparation of reference media of Public Records & Accessioning and Arrangement of Public Records	Smt. Jayaprabha Ravindran, ADA
3	General Administration, Workshop, Cash Section, Security Related matters and all cases of purchase of goods and hiring of services	Shri Jagmohan Jareda, ADA
4	School of Archival Studies, Administrative matters of Regional Office & Record Centres & RTI	Shri Syed Fareed Ahmad, ADA & Nodal Officer (RTI)
5	Private Archives, Cartographic Records & Departmental Records Room	Shri Sohan Pal Singh, ADA
6	Exhibition, Publication, ICR, Coordination & Parliament, Public Relations & Media, NAI Museum, 125 <sup>th</sup> year Commemoration Cell, Committees & Commissions, Sectt. Of IHRC, NCA etc.	Shri Rajmani, ADA & Web Coordinator
7	Hindi Section & OL related matters	Shri Sanjay Patil, ADA
8	Oriental Records	Shri Zakir Hussain, ADA

S. No.	Subject Matter/ Section/ Branch/ Assignment	Central Public Information Officer (Name & Designation)
9	Records Management, Records Appraisal & Records Retention Schedule, Reprography & Digitization, Lahore Shed & Critical Area Project:- Survey and Inspection of Records/ Records Room, Appraisal & Transfer of non-current Public Records	Shri P.K. Roy, ADA
10	Schemes/ Grants, Vigilance matters, Court Cases & Public Grievances	Dr.(Smt.) Ritu Rajeev, ADA
11	Planning & Budget, Audit matters and Establishment	Shri Shabiuddin Khan, ADA

In addition to above, Shri Kewal Ram Meena, ADA is designated as CPIO at NAI, Regional Centre, Jaipur .

The Nodal Officer, Shri Syed Farid Ahmad, ADA (RTI) will keep liaison with CPIOs of various section/ branches of HQs, Regional Office & Record Centres and will also be acting as CPIO for the sections/ matters not allotted to any Assistant Director in above cited O.M./O.O. and thereafter, if any.

This issues with the approval of Director General, NAI, New Delhi.

*37088*  
(Dr. Ansar-ul Haque) 23/6/15

Deputy Director of Archives & First Appellate Authority

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