

Corrigendum to the Annexure V of the tender no.1-6/2017-Pr-1

**The revised remuneration in respect of the persons to be deployed in the Project ‘
Conservation/preservation of Public records of National Archives of India’**

Annexure: V

- A. Revised Break up of remuneration of the deployment of the following personnel (As per the government provision for minimum wages of contractual staff) as per Gazette Notification Part II section 3 dated 19-1-2017 Ministry of Labour and Employment provision for minimum wages of contractual staff.

Sl. No.	Description	Supervisor 1 No. (Highly Skilled)	Conservator 20 Nos (Skilled)	Conservation Attendant- 2Nos. (Un Skilled)
1.	Basic Salary	Rs.20790/-	Rs. 19110/-	Rs. 15690/-
2.	ESI@4.75%	Rs.987.52	Rs.907.72	Rs.745.27
3.	EPF@13.36%	Rs.2777.54	Rs.2553.09	Rs.2096.18
4.	Grand Total A GST applicabe as per Government rate may be added and Administrative/service charges of the company should be added separately.	R.24555.06/- (Per person per month)	Rs.22570.81/- (Per person per month)	Rs.18531.45/- (Per person per month)
5.	Minimum Educational qualification and experience.	Graduate with Physics or Chemistry. 5 years minimum experience in the preservation of records. Certificate or diploma in the filed of conservation from a recognised institute.	12th Pass with minimum of 3 years work experience in the preservation of records. Certificate or diploma in the field of conservation from a recognised institute.	10th pass with working knowledge in the field of conservation.
6.	Nature of duties	Receiving the job, entering in appropriate registers, distributing the work to the Conservators, Preparation of various reports, ensuring the quality and quantity of the work, maintaining proper work allocation registers, ensuring the stitching and binding and sending it to various branches with receipts, making available the preservative materials and keeping track of their use and any other work as assigned by the department from time to time	On receiving the job, pagination, de-acidification, removal of patches, assembling of pieces of documents wherever necessary, doing the restoration using any of the methods given in Annexure-VI, stitching and binding of the documents, maintaining proper diary on job undertaken, ensuring the target of repair of 50 sheets per day per person	Assisting all the conservators in their respective job including preparation of CMC paste, maida paste, maintaining clean environment in the entire work place, bringing the materials for preservation to the Conservators, handing over the finished job to the respective branches and any other work assigned from time to time